

additional papers 2



Overview and Scrutiny Committee

Thu 4 Jul
2019
6.30 pm

Committee Room Two
Town Hall
Redditch

REDDITCH BOROUGH COUNCIL

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a
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**If you have any queries on this Agenda please contact
Jess Bayley and Farzana Mughal**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
Tel: (01527) 64252 (Ext. 3268) or 01527 881412 or 01527 881407
e.mail: jess.bayley@bromsgroveandredditch.gov.uk /
farzana.mughal@bromsgroveandredditch.gov.uk**



Overview and Scrutiny

Thursday, 4th July, 2019

6.30 pm

Committee Room 2 Town Hall

COMMITTEE

Agenda

Membership:

Cllrs:

Joe Baker (Chair)
Debbie Chance (Vice-Chair)
Salman Akbar
Joanne Beecham
Michael Chalk

Peter Fleming
Andrew Fry
Mark Shurmer
Jennifer Wheeler

9. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme - Selecting Items for Scrutiny (Pages 1 - 12)

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EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

1 August 2019 to 30 November 2019

(published as at 1st July 2019)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3268 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships
Councillor David Thain, Deputy Leader and Portfolio Holder for Corporate Management
Councillor Juliet Brunner, Customer Access and Financial Services
Councillor Brandon Clayton, Portfolio Holder for Environmental Services
Councillor Julian Grubb Community Services and Regulatory Services
Councillor Michael Rouse, Portfolio Holder for Leisure
Councillor Craig Warhurst, Portfolio Holder for Housing
Councillor Greg Chance
Councillor Bill Hartnett

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Amendment to the Redditch Housing Allocations Policy Key: No	Executive 10 Sep 2019		Report of the Head of Community Services	Amanda Delahunty
Budget Framework Report 2019 Key: No	Executive 10 Sep 2019		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Concessionary Rents Policy Key: No	Executive Not before 10th Sep 2019 Council Not before 23rd Sep 2019		Report of the Head of Legal, Equalities and Democratic Services.	Helen Broughton, Redditch Partnership Manager Tel: 01527 64252 ext 3237
Disposal of HRA Asset at Green Lane, Studley Key: Yes	Executive 10 Sep 2019	This report might contain exempt information which will need to be considered in private session.	Report of the Head of Community Services	Matthew Bough, Housing Policy and Performance Manager Tel: 01527 64252 ext 3120
Equality Impact Assessments Key: No	Executive 10 Sep 2019		Report of the Head of Business Transformation and Organisational Development	Rebecca Green, Policy Manager Tel: 01527 881616

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Estates Management and Facilities Management Structure Proposals Key: No	Executive 10 Sep 2019 Council 23 Sep 2019	This report may contain exempt information which may mean the report will need to be considered in private session.	Report of the Head of Legal, Equalities and Democratic Services	Claire Felton, Head of Legal, Equalities and Democratic Services Tel: 01527 881429
Far Moor Lane, Redditch - Land Disposal to Homes England Key: No	Executive 10 Sep 2019 Council 23 Sep 2019	This report may contain some exempt information and might need to be considered by the Councillors in private session.	Report of the Chief Executive	Claire Felton, Head of Legal, Equalities and Democratic Services Tel: 01527 881429
Finance Monitoring Quarter 1 2019/20 Key: No	Executive 10 Sep 2019 Council 23 Sep 2019		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Homes England Asset Transfer Key: Yes	Executive 10 Sep 2019	Consideration of this item is the subject to agreement of certain matters with Homes England in January 2019. This report will contain commercially sensitive information and therefore parts of the report may need to be considered in private session.	Report of the Chief Executive	Claire Felton, Head of Legal, Equalities and Democratic Services Tel: 01527 881429
Members' ICT Policy Key: No	Executive Not before 10th Sep 2019		Report of the Head of Business Transformation and Organisational Development	Mark Hanwell, ICT Transformation Manager Tel: 01527 881248
Redditch Business Centres Review Key: No	Executive 10 Sep 2019 Council 23 Sep 2019		Report of the Chief Executive	Ostap Paparega, Head of North Worcestershire Economic Development Tel: 01562 732192

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Redditch Council Plan Key: No	Executive 10 Sep 2019 Council 23 Sep 2019		Report of the Head of Business Transformation and Organisational Development	Rebecca Green, Policy Manager Tel: 01527 881616
Review of Council Tax Support Scheme Key: No	Executive 10 Sep 2019 Council 23 Sep 2019		Report of the Executive Director of Finance and Corporate Resources	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382
Review of the Customer Access and Financial Support Service Key: No	Executive 10 Sep 2019 Council 23 Sep 2019	This report might contain exempt information and may therefore need to be considered in private session.	Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Sanctions and Prosecutions Policy Key: No	Executive 10 Sep 2019		Report of the Executive Director of Finance and Resources	Mark Smith, Senior Revenues Officer Tel: 01527 534050
Service Delivery Options - HRA Gas Maintenance Key: Yes	Executive 10 Sep 2019		Report of the Head of Environmental Services	Guy Revans, Head of Environmental Services Tel: 01527 64252 ext 3292

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Tenancy Conditions and Tenancy Handbook - Outcome of Consultation Key: No	Executive 10 Sep 2019		Report of the Head of Community Services	Jayne Baylis, Housing Services Manager Tel: 01527 64252 ext 3825
Tenancy Recharge Policy Key: No	Executive 10 Sep 2019 Council 23 Sep 2019		Report of the Head of Environmental Services	Ian Roberts, Environmental Services Manager Tel: 01527 881704
Unit 17, Rubicon Centre Key: Yes	Executive Not before 10th Sep 2019	This report may contain exempt information and as such Members may be required to go into confidential session during consideration of the item.	Report of the Chief Executive	Ostap Paparega, Head of North Worcestershire Economic Development Tel: 01562 732192
Worcestershire Homelessness Strategy Refresh Key: No	Executive 10 Sep 2019		Report of the Head of Community Services	Derek Allen, Housing Strategy Manager Tel: 01527 881278

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Town Centre Regeneration (Community Hub and Railway Quarter) Key: Yes	Executive 10 Sep 2019		Report of the Chief Executive	Lyndsey Berry, Town Centre Co-Ordinator Tel: 01527 587002
Development Services Policy Statement Key: No	Executive 29 Oct 2019		Report of the Interim Head of Leisure and Cultural Services	Jonathan Cochrane, Development Services Manager Tel: 01527 63051
Domestic Abuse Policy - Identifying Abuse and Responding Effectively Key: No	Executive 29 Oct 2019 Council 18 Nov 2019		Report of the Head of Community Services	Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656
Fees and Charges 2020/21 Key: No	Executive 29 Oct 2019 Council 18 Nov 2019		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Housing / Housing Revenue Account Strategic Improvement Plan Progress Report Key: No	Executive 29 Oct 2019		Report of the Deputy Chief Executive	Sue Hanley, Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services) Tel: 01527 64252 ext 3601

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Matchborough and Winyates District Centres - Procurement Process to Secure a Development Partner Key: Yes	Executive 29 Oct 2019	This report may contain exempt information which would need to be considered in private session.	Report of the Head of Planning and Regeneration	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252
Medium Term Financial Plan 2020/21 to 2023/24 - Update Report Key: No	Executive 29 Oct 2019		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
New Cemetery Provision Key: No	Executive 29 Oct 2019		Report of the Head of Environmental Services	Michael Birkinshaw, Bereavement Services Manager Tel: 01527 62174
Performance Report - Help me live my life independently Key: No	Executive 29 Oct 2019		Report of the Deputy Chief Executive	Rebecca Green, Policy Manager Tel: 01527 881616

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Review of the One Stop Shops Key: No	Executive 29 Oct 2019 Council 18 Nov 2019	This report may contain exempt information which might need to be considered by Members in a private meeting.	Report of the Executive Director of Finance and Resources	Paul Stephenson, Investigations Officer
Finance Monitoring Report Quarter 2 2019/20 Key: No	Executive 10 Dec 2019 Council 20 Jan 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Medium Term Financial Plan 2020/21 to 2023/24 - Update Report Key: No	Executive 10 Dec 2019		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Performance Report - Provide Good things for me to see, do and visit Key: No	Executive 10 Dec 2019		Report of the Executive Director Finance and Resources	Rebecca Green, Policy Manager Tel: 01527 881616
Voluntary and Community Sector Grants Programme 2020/21 Key: No	Executive 10 Dec 2019 Council 20 Jan 2020		Report of the Head of Community Services	Helen Broughton, Redditch Partnership Manager Tel: 01527 64252 ext 3237

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Base 2020/21 Key: No	Executive 14 Jan 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Housing Revenue Account Initial Budget 2020/21 to 2022/23 Key: No	Executive 14 Jan 2020 Council 20 Jan 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Performance Report - Provide with somewhere to live in my locality Key: No	Executive 14 Jan 2020		Report of the Deputy Chief Executive	Rebecca Green, Policy Manager Tel: 01527 881616
Housing / Housing Revenue Account Strategic Improvement Plan Progress Report Key: No	Executive Not before 1st Feb 2020		Report of the Deputy Chief Executive	Sue Hanley, Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services) Tel: 01527 64252 ext 3601
Capital Programme 2020/21 to 2022/23 Key: No	Executive 11 Feb 2020 Council 24 Feb 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy Statement 2020/21 Key: No	Executive 11 Feb 2020 Council 24 Feb 2020		Report of the Head of Business Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Medium Term Financial Plan 2020/21 to 2023/24, Including Council Tax Resolutions Key: No	Executive 24 Feb 2020 Council 24 Feb 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Finance Monitoring Quarter 3 2019/20 Key: No	Executive 24 Mar 2020 Council 6 Apr 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Performance Report - Help me run a successful business Key: No	Executive 24 Mar 2020		Report of the Deputy Chief Executive	Rebecca Green, Policy Manager Tel: 01527 881616
Overview and Scrutiny Annual Report 2019/20 Key: No	Council 6 Apr 2020		Report of the Head of Legal, Equalities and Democratic Services	Jess Bayley, Senior Democratic Services Officer (Redditch) Tel: 01527 64252 ext 3268

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